

December 13, 1973

MEMORANDUM

TO: The Boston Redevelopment Authority
FROM: Robert T. Kenney, Director
RE: Personnel Action - Employees in Step 6 and Longevity Steps

Attachment I lists 19 employees with December and January Anniversary dates presently in Step 6 or one of the Longevity Steps, specifically Step 7, who received an increase during the 1972 cycle.

In accordance with the Personnel Action voted at the May 18, 1972 Meeting, the Authority approved a revised pay scale to include Longevity Steps 7,8, and 9. Under the provisions of the Personnel Action, employees on reaching Step 6 generally would be required to remain in Step 6 for 24 months before moving to Step 7, with the interval for advancement to Steps 8 and 9 also 24 months for each step, requiring 72 months to progress from Step 7 to 9 and an average annual increase of 2.5%.

Under the provisions of the above Personnel Action it is recommended that the employees listed in the attachment not receive an increase this year and remain at their present Grade-Step for further performance and salary evaluation in the 1974 cycle.

An appropriate vote is included below:

VOTED: The the employees listed in Attachment I be retained at their present Grade-Step until the 1974 cycle, or before, if any of the employees are upgraded to fill a vacancy or to effect Affirmative Action/Equal Opportunity Personnel Action.

1973

NO INCREASE - LONGEVITY LIST - ONE YEARDECEMBER - JANUARY

<u>NAME</u>	<u>POSITION CLASSIFICATION</u>	<u>G-S</u>	<u>SALARY</u>
1. Griffin, Ambrose	Director of Property Management	15-6	19,850
2. Hunt, John	Chief Project Engineer	15-6	19,850
3. Fitzgerald, John I.	Chief Negotiator	13-6	16,234
4. Hallsey, John	Sr. Admin. Asst. I	13-6	16,234
5. Bartoloni, Charles	Relocation Officer I	12-6	14,625
6. Greenhill, Blanche	Relocation Officer I	12-6	14,625
7. Sheridan, Lawrence	Relocation Officer I	12-6	14,625
8. Troy, Fred	Relocation Officer I	12-6	14,625
9. Carroll, Anne	Admin. Asst. II	10-6	11,811
10. Hounsell, Marguerite	Business Relocation Spec. IV	10-6	11,811
11. Koch, Claire	Executive Secretary	10-6	11,811
12. Mayall, Lawrence	Chief Draftsman	10-6	11,811
13. Carroll, Catherine	Administrative Clerk II	9-6	10,605
14. Lewis, Major	Family Relocation Spec. IV	9-6	10,605
15. McDermott, Margaret	Administrative Asst. I	9-6	10,605
16. Wilkinson, Paul	Demolition Insp. II	9-6	10,605
17. Todesco, Joseph	Admin. Clerk II	8-7	10,133
18. Driscoll, Mary	Admin. Clerk II	8-6	9,533
19. Mulvihill, Jeanne	Secy Steno II	6-6	7,790

Att: 1